



Seasonal Intern - Events & Marketing (Part-time)

The Nantucket Shellfish Association (NSA) is offering a paid, part-time summer internship. They will report to the Executive Director and will be involved in marketing and communications around summer fundraising and educational events, programming, social media, and more. An ideal candidate will have a passion for the mission of the NSA and a willingness to learn about its work to protect our harbors and shellfisheries.

Primary Responsibilities

- Assist with all aspects of event planning and execution, including ideation, ticketing, organizing supplies and logistics, and day-of event support.
- Assist with design of marketing materials, communication and follow up to support membership campaigns and events.
- Photograph a variety of programs and events and communicate with additional, external professionals regarding content plans and deliverables.
- Contribute to marketing and outreach with creation of communication calendars and deliverable content for social media channels and newsletters.
- Support merchandising efforts, including inventory management, order fulfillment, and assist in development of new merchandise offerings.

Preferred Skills and Experience:

- Highly motivated self-starter who has the ability to multi-task and adapt to change.
- Excellent written, verbal, and interpersonal skills with teammates, donors, and community at large.
- Proficiency with digital photography and social media required; experience with graphic design platforms such as Adobe or Canva a plus.
- Experience with event planning is preferred but not required. Professionalism with event attendees and partners is a must.
- An appreciation for the harbor environment and shellfish community, including the comfortability with occasional field work, specifically on boats and oyster farms.

Work Hours and Conditions

- This is a paid, part-time seasonal internship totalling 15-20 hours per week.
- Preference given to candidates available June 1 through August 15.
- Occasional evening and weekend work required for a handful of special events.
- The ability to lift 25 lbs and stand for extended periods is required.

Interested candidates should submit a resumé and cover letter with references via email to samantha@nantucketshellfish.org.